

## Regulations for the DSH Written Examination

### I have read and duly noted the following rules:

#### 1. Punctuality

The examination begins as soon as the papers are distributed. If you come later than this, you cannot take the exam.

#### 2. Identity check

- You must show a valid identity card / passport. This must be identical to the document that was used for online registration.
- As a precaution, bring confirmation of your registration with you.
- The examination supervisors may collect identity cards / passports during the exam in order to check them.
- A DSH certificate can only be issued if your identity has been proven beyond doubt.

#### 3. Electronic devices (mobile phones, smart watches, pagers, CD players, mp3 players, etc.)

- It is forbidden to carry electronic devices of any kind with you.
- All electronic devices must be switched off and left in your bag throughout the examination.
- If your mobile phone rings or vibrates during the examination, you will be excluded.
- It is forbidden to make or take phone calls either during the examination or during the break. If you do so, you will be excluded from the examination.
- Recommendation: To avoid any misunderstanding, it is best to leave all electronic devices at home.

#### 4. On your desk

- During the examination, only your passport / identity card, monolingual dictionary, pens and highlighters or suchlike, and food and beverages are allowed on your table.
- Use a blue or black pen. Pens with erasers and pencils are not permitted.

#### 5. End of the written part of the examination

Once the examination officer indicates that the written part of the examination has ended, you must stop writing. If you continue writing, you may be excluded from the examination.

#### 6. Disturbance of the examination and use of unauthorized aids

- If you attempt to copy from another candidate, or to interfere with the examination in any way, you will receive a verbal warning.
- If you then fail to follow the invigilators instructions, you will be excluded from the examination.

#### 7. Examination papers

- You may not use your own paper, or take notes home after the examination.
- All examination papers and draft papers must be submitted after completion of the written test.
- Do not leave the examination room until all papers have been collected.