

Registration form

Course

Preferred Course _____

For Intensive Courses: Course Level _____

Dates _____

Personal data

Mr Ms Title _____

Name _____

First name _____

Date of birth _____ Place of birth _____

Nationality _____

Home address

Street and house number _____

Postal code _____ City _____

Country _____

Address in Germany

Street and house number _____

Postal code _____ City _____

Contact

E-Mail _____

Telephone _____

Knowledge of German

Previous knowledge of German _____

German language certificates _____

Study

Study and profession _____

Matriculated at _____

I wish to apply to the following university _____

Please enclose the registration a proof of the university entrance eligibility, e. g. a copy of your certificate (where necessary, with translation), which entitles you to enrol at a German university, a copy of your enrolment or admission letter from the university, or confirmation from the „Zeugnisenerkennungsstelle“ (Certificate Accreditation Office).

Please note that your enrolment is only valid after receipt of a one-time registration fee of 50 Euro. This fee will be credited to the course fee, but can only be refunded if either your qualifications are insufficient for admittance to the course, or if the chosen course is already full.

The rest of the course fee is due two weeks before the course starts. Of course you can pay the total fee in one amount as well.

Please note: The number of participants is limited. It may be that there are no more places available before the end of the payment period. We therefore recommend early registration and payment of full course fees.

With my signature I agree to the General Terms & Conditions (GTC) of Deutschkurse bei der Universität München e.V.

With my signature I accept the Privacy Policy.

Date _____ Signature _____

General Terms and Conditions

of Deutschkurse bei der Universität München e.V. (a registered, public-benefit organisation)
(hereinafter *Deutschkurse*) – updated 09 December 2020

1. A high school diploma recognized in Germany under the rules of the central office for studies abroad ("Zentralstelle für das Auslandsschulwesen") is required for admittance to a *Deutschkurse* course.
2. A contract of education is valid only after *Deutschkurse* send a confirmation of the course registration. This occurs only after the course participant has paid the registration fee. A registration is considered a reservation as long as the registration fee has not cleared the bank account of *Deutschkurse*. The registration expires if the registration fee does not clear the account 14 days at the latest prior to the start of the course. The registration fee will be credited against the course fee.
3. By paying the registration fee the course participant accepts the General Terms and Conditions of *Deutschkurse* as binding.
4. Bank fees without exception are the responsibility of the course participants. In case of reimbursement, any fee for a credit card transaction will be deducted.
5. Registrations generally are possible only for the entire course, however, *Deutschkurse* can make exceptions to allow partial attendance in reasonable cases. For a course lasting two months the participant has to attend a minimum of half of the course. If a participant attends a minimum part of a course as described in this rule, *Deutschkurse* will increase the fee for the course proportionately. (The rates are listed in the current price list.)
6. Students who are enrolled at the following universities benefit from a reduction for courses listed as "reduced" in the current price list: Ludwig-Maximilians-Universität, Technische Universität München, Hochschule für Politik, Akademie der Bildenden Künste, Hochschule für Musik, Hochschule München, Universität der Bundeswehr München, Hochschule für Philosophie München, Technische Universität Weihenstephan.
7. Students are placed in the appropriate course level on the basis of an entry-level test which normally takes place two to four weeks prior to the start of the course. Certificates of attendance at other language schools cannot replace the test. Students have no right to attend a course that is a higher level than the one they are placed in by their test results.
8. When booking the option "time of day according to availability" individual preferences are considered to the extent possible when participants are assigned to morning or afternoon courses, however, there is no right to a course at a specific time of day. If *Deutschkurse* are unable to respect such a wish, this is not accepted as a reason for reimbursement of the fees.
9. If a course is held as a face-to-face course, courses take place at the following locations in Munich: Agnesstraße 27, Karl-Theodor-Straße 69, rooms of the LMU München. Locations cannot be chosen individually, but are assigned by *Deutschkurse*.
10. By registering, the participants obligate themselves to attend the course on a regular basis. *Deutschkurse* will issue a confirmation of participation only to participants who attended the courses regularly.
11. To advance to the next level a participant must pass a special intermediate test.

12. *Deutschkurse* offer the following chargeable examinations:
 - telc Deutsch B1
 - telc Deutsch B2
 - "Deutsche Sprachprüfung für den Hochschulzugang" (DSH) – the universal examination that foreign-language-speaking applicants for a place at a German university must pass in order to be admitted.
 - TestDaF
13. Withdrawal of the contract of education between *Deutschkurse* and the participant is possible only until five business days before the start of the course at the latest. In case of a withdrawal, *Deutschkurse* will reimburse the subscription for the course, upon demand, and deduct the registration fee. This also applies to revocation. Withdrawal or cancellation is not possible within the five business days before start of the course and during the period of time the course takes place (between the first and the last day of the course). There is no right to cancellation according to § 627 BGB ("Bürgerliches Gesetzbuch," the German Civil Code; and § 627 discusses the extraordinary notice of cancellation of superior services). The right to cancel without notice due to important reasons remains unaffected.
14. Withdrawal of an examination is possible only until the end of the application period. In case of such a withdrawal, *Deutschkurse* will retain the registration fee. (The rates are listed in the current price list.) In case of a withdrawal after the end of the application period, *Deutschkurse* will retain a handling fee. There is no right to cancellation according to § 627 BGB. The right to cancel without notice due to important reasons remains unaffected.
15. Cancellations and withdrawals must be submitted in writing.
16. If *Deutschkurse* have issued a confirmation of registration for submission to a German authority, any fee can solely be reimbursed after *Deutschkurse* have retrieved the original issue of this confirmation.
17. *Deutschkurse* reserve the right to merge, delay, hold online or hybrid or cancel a course if there is an insufficient number of participants or if circumstances arise for which they are not responsible.
 - 17.1 In the case of a course being held as an online or hybrid course, it is up to the participant to create the necessary technical requirements.
 - 17.2 In case of withdrawal due to *Deutschkurse*, the participant is refunded any paid fees. The participant cannot assert further claims, in particular compensation for damages.
18. Unless otherwise specified in these General Terms and Conditions, including the subsequent regulations, *Deutschkurse* are liable in case of breach of contractual and non-contractual obligations according to the applicable regulations. Regardless of the legal reason, *Deutschkurse* are liable for damages in the event of wilful intent and gross negligence. In the event of simple negligence, *Deutschkurse* are liable only
 - a) for damages resulting from an injury of life, body or health,
 - b) for damages resulting from the breach of a fundamental contractual obligation (contractual obligation which is essential for the proper fulfillment of the contract and the other party typically, visibly and justifiably relies on); in this case the scope of liability is limited to the scope of case which will be typically foreseen.